

The Marion County Board of Supervisors met January 2, 2024 at 3014 E Main St., Knoxville, IA for their annual Organizational Meeting with Kisha Jahner, Steve McCombs, and Mark Raymie present.

Unless otherwise indicated, all the motions offered at this meeting were carried with the following vote:

Ayes: Jahner, McCombs, and Raymie Nays: none. Abstentions: none. Absent: none.

1. Jake Grandia, Marion County Auditor, called the meeting to order at 9:00 A.M. Grandia then entertained motions for Chair of the Marion County Board of Supervisors for the year of 2024. McCombs moved and Jahner seconded for approval of Mark Raymie as 2024 Marion County Board of Supervisor Chair with authorization to sign for Official County Business.

Chairperson Raymie then assumed leadership of the meeting at 9:01 A.M.

2. McCombs moved and Raymie seconded for approval of Kisha Jahner as 2024 Vice-Chair of the Marion County Board of Supervisors with authorization to sign for Official County Business.

3. McCombs moved and Jahner seconded the official regular sessions of the Board of Supervisors be set for the 2<sup>nd</sup> and 4<sup>th</sup> Tuesday of every month at 9:00 A.M.

4. Jahner moved and McCombs seconded to designate the Marion County Express newspaper for official County public notices.

5. Jahner moved and McCombs seconded to approve Resolution 2024-1 authorizing maximum depository thresholds as follows:

Resolved, the Marion County Board of Supervisors in Marion County, Iowa, approves the following list of financial institutions to be depositories of the Marion County funds in conformance with all applicable provisions of Iowa Code Chapters 12B and 12C (2020). The Name, Offices and Officers is hereby authorized to deposit the Marion County funds in amounts not to exceed the maximum approved for each respective financial institution as set out below.

<u>Auditor:</u>		<u>2023</u>	<u>2024</u>
Marion County Bank	MC Emp Acct	75,000	75,000
Marion County Bank	MC Dental Ins Acct	200,000	200,000
Marion County Bank	Eureka Cemetery Trust	5,000	5,000
Marion County Bank	MC Fully Fund Health Ins	250,000	250,000
Marion County Bank	MC Vision Ins Acct	50,000	50,000
Marion County Bank	MC Cobra Acct	50,000	50,000
<u>Recorder:</u>			
Marion County Bank	Recording	100,000	100,000
Marion County Bank	DNR	30,000	30,000
Marion County Bank	Vitals	15,000	15,000
<u>Sheriff:</u>			
Marion County Bank		1,252,000	1,252,000
Marion County Bank	Commissary	50,000	50,000
<u>Treasurer:</u>			
Twin Cedars Bank		1,000,000	1,000,000
Wells Fargo Bank		2,000,000	2,000,000
US Bank		1,000,000	1,000,000
Marion County Bank		40,000,000	40,000,000
Peoples Bank		5,000,000	5,000,000
Leighton State Bank		17,000,000	17,000,000
Midwest One		40,000,000	40,000,000
Marion County Bank	DOT	250,000	250,000
Edwards Jones Invest		2,000,000	2,000,000
IPAIT		35,000,000	35,000,000
Washington State Bank		5,000,000	5,000,000

County Ag Extension:

Marion County Bank	325,000	325,000
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Conservation:

Marion County Bank	Online Reservations	250,000	250,000
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6. McCombs moved and Raymie seconded to approve Farm-to-Market Resolution 2024-2 as follows:

Be It Resolved by the Board of Supervisors of Marion County, Iowa, that Tyler Christian, the County Engineer of Marion County, Iowa, be and is hereby designated, authorized, and empowered on behalf of the Board of Supervisors of said County to execute the certification of completion of work and final acceptance thereof in accordance with plans and specifications in connection with all Farm-to-Market and Federal or State aid construction projects in this county.

7. Jahner moved and McCombs seconded Steve Edwards be reappointed as Marion County A.D.A. Coordinator for 2024 and will be compensated at the same level as the previous year. (\$2,000 per year).

8. Jahner moved and McCombs seconded to approve Resolution 2024-3 Marion County Sheriff deputy officer appointments as follows:

Whereas, it is in the best interest to the citizens of Marion County for the sheriff's office to keep the peace and provide public safety, and;

Whereas, the Code of Iowa has established the rules and procedures of carrying out the powers and duties of the sheriff, and;

Whereas, the Code of Iowa allows for the appointment of sheriff deputies to assist in executing the powers and duties of the sheriff,

Now Therefore Be It Resolved By The Marion County, Iowa Board Of Supervisors, for the benefit of all Marion County Citizens, that the following be approved as appointed Marion County Sheriff Deputies:

63-1	Sheriff	Jason Sandholdt
63-2	Chief Deputy	Troy Fisher
63-3	Lieutenant	Andrew Schuchhardt
63-4	Deputy	Samuel Pitt
63-5	Lieutenant	Justin Kingrey
63-6	Deputy	Matt Boston
63-7	Deputy	Jenae Kaster
63-8	Sergeant	Jared Van Wyk
63-9	Deputy	Dylan Forkner
63-10	Sergeant	Isaac Short
63-11	Deputy	Derek Lanser
63-12	Deputy	Troy Bouma
63-13	Lieutenant	Reed Kious
63-14	Deputy	Nathan Pritchard
63-15	Deputy	Will Summers
63-16	Deputy	Seth Norton
63-17	Deputy	Joshua Boone
63-18	Office Deputy	Darrel Brown
63-19	Deputy	Jacob Van Voorst

9. Jahner moved and McCombs seconded to approve Resolution 2024-4 Marion County Sheriff reserve peace officer appointments as follows:

Whereas, it is in the best interest to the citizens of Marion County for the Sheriff's Office to keep the peace and provide public safety, and;

Whereas, the Code of Iowa has established the rules and procedures for the establishment of a force of reserve peace officers,

Now, Therefore Be It Resolved By The Marion County, Iowa Board Of Supervisors, for the benefit of all Marion County Citizens, that the following be approved as appointed Marion County Sheriff's Reserve Peace Officers:

Jesse Redding	Caleb Rietveld
Tyler Killoren	Garrett Carlson
Brandon Schneider	Carrie Folkerts
Jeremiah Comstock	Colby Sandholdt
Brandon Vander Leest	Lucas Hileman
Jordan Pinegar	Joseph Rasmusson
Cody Rankin	Blaize Van Rheenen
Brandon Lester	Jeff Siewert
Alan Pfadenhauer	Jayden Donelson
Denny Bennett	Jason Ryan
Tommy Gillespie	Shawn Palm
Rosemary Miller	Daniel Robbins

10. Jahner moved and McCombs seconded to approve Resolution 2024-5 naming Lieutenant Reed Kiou as the authorized administrator of the Marion County Jail as follows:

Whereas, it is in the best interest to the citizens of Marion County to provide for the detention and or confinement of persons charged or convicted of offences as defined by the authority of the court, and;

Whereas, the Code of Iowa has established the rules and procedures of carrying out the powers and duties of the sheriff in regard to jails and their use as prisons,

Now, Therefore Be It Resolved By The Marion County, Iowa Board Of Supervisors, for the benefit of all Marion County Citizens, that the Marion County Lieutenant Reed Kiou be approved as the appointed person in charge of the custody of the prisoners and the county jail as provided and defined in the Code of Iowa:

11. McCombs moved and Jahner seconded to approve Resolution 2024-6 Appointment of 2024 Sheriff's Civil Process Server – Jennifer Wilson as follows:

Whereas, it is in the best interest to the citizens of Marion County for the Sheriff's Office to keep the peace and provide public safety, and; for the greater efficiency and for better service to the Citizens of Marion County and,

Whereas, the code of Iowa has established the rules and procedures of carrying out the powers and duties of the Sheriff, and,

Whereas, the Code of Iowa, 331.903 allows for the appointment of a Sheriff's Civil Process Server to assist in executing the powers and duties of the Sheriff, and,

Whereas, the Marion County Sheriff's Office has a non-sworn civilian heading the Civil Division,

Now, Therefore Be It Resolved By The Marion County, Iowa Board Of Supervisors, for the benefit of all Marion County Citizens, that the following Sheriff's Office Employees be immediately approved as appointed Marion County Sheriff's Civil Process Servers for the purpose of serving court related and civil paperwork, and presiding over Sheriff's Sales, according to the guidelines set by Iowa Code and Iowa Rules of Civil Procedures, to the intended recipient(s) when present at the Sheriff's Office and in the event that a Certified Sheriff's Deputy is unavailable. Jennifer Wilson

12. Jahner moved and McCombs seconded to approve Resolution 2024-7 Appointment of Sheriff Civil Process Servers – Jailers, as follows:

Whereas, it is in the best interest to the citizens of Marion County for the Sheriff's Office to keep the peace and provide public safety, and; for the greater efficiency and for better service to the Citizens of Marion County and,

Whereas, the code of Iowa has established the rules and procedures of carrying out the powers and duties of the Sheriff, and,

Whereas, the Code of Iowa, 331.903 allows for the appointment of a Sheriff's Civil Process Server to assist in executing the powers and duties of the Sheriff, and,

Whereas, the Marion County Sheriff's Office has non-sworn civilians employed in the Jail Division,

Now, Therefore Be It Resolved By The Marion County, Iowa Board Of Supervisors, for the benefit of all Marion County Citizens, that the following list of current full-time Jailers be approved as appointed Marion County Sheriff's Civil Process Servers for the purpose of serving court related papers to inmates being held in the Marion County Jail effective immediately.

Valarie Kuiper  
Evan Gladfelter  
Marshall Cockhren  
Lorin Miller

Jeff Lubben  
Angel Mann  
Ashley Rowe

Vicki Johnston  
Lucas Hileman  
Kasandra Swanson

13. McCombs moved and Jahner seconded to approve Resolution 2024-8 Appointment of Authorization to sign Sheriff deeds – Jennifer Wilson as follows:

Whereas, it is necessary for the Sheriff of Marion County, Jason Sandholdt, to execute Sheriff deeds in appropriate cases, and that said deeds should be signed by the Sheriff; and,

Whereas, there are occasions where Sheriff Sandholdt is not available to sign said deeds; and

Whereas, it is prudent to have a designee sign and execute said Sheriff's deeds to facilitate the transfer of real estate by said Sheriff's deed; and

Whereas, the appointment of said designee by the Marion County Board of Supervisors is legal.

Now, Therefore Be It Resolved By The Marion County, Iowa Board Of Supervisor that Jennifer Wilson be appointed as designee with full authority to sign and process Marion County Iowa Sheriff deeds. It is further resolved that actions by Jennifer Wilson in previously signing deeds be ratified in full.

14. Marion County Engineer Tyler Christian recommended the Board appoint Secondary Road Department Office Manager Tammy Van Gorp as the Marion County Representative for Federal D.O.T. drug and alcohol testing for 2024 including a \$2,000 stipend. Jahner moved and McCombs seconded that Tammy Van Gorp be appointed as Marion County's Designated County Representative for Federal D.O.T. drug and alcohol testing in 2024 including a \$2,000 stipend with the expense from the General Fund.

15. Jahner moved and McCombs seconded to approve Resolution 2024-9 - 2024 Construction Evaluation (Master Matrix) resolution relating to the construction of confinement feeding operations as follows:

Whereas, Iowa Code section 459.304(3) sets out the procedure if a board of supervisors wishes to adopt a "construction evaluation resolution" relating to the construction of a confinement feeding operation structure; and

Whereas, only counties that have adopted a construction evaluation resolution can submit to the Department of Natural Resources (DNR) an adopted recommendation to approve or disapprove a construction permit application regarding a proposed confinement feeding operation structure; and

Whereas, only counties that have adopted a construction evaluation resolution and submitted an adopted recommendation may contest the DNR's decision regarding a specific application; and

Whereas, by adopting a construction evaluation resolution the board of supervisors agrees to evaluate every construction permit application for a proposed confinement feeding operation structure received by the board of supervisors between February 1, 2024 and January 31, 2025 and submit an adopted recommendation regarding that application to the DNR; and

Whereas, the board of supervisors must conduct an evaluation of every construction permit application using the master matrix created in Iowa Code section 459.305, but the board's recommendation to the DNR may be based on the final score on the master matrix or may be based on reasons other than the final score on the master matrix;

Now, Therefore, Be It Resolved By The Board Of Supervisors Of Marion County that the Board of Supervisors hereby adopts this construction evaluation resolution pursuant to Iowa Code section 459.304(3).

16. Jahner moved and McCombs seconded to approve the following appointments:

2024 Marion County Compensation (Condemnation) Commissioners – terms ending 12/31/2024.

Owner/Operator, Agriculture Property

1. Kay Harsin
2. Ryan Bailey
3. James Petersen
4. Mike Veenstra
5. Connie Blommers

6. Jim Kingery
7. Vacant

Owners of City or Town Property

1. Don Long
2. Merle Vickroy
3. Al Van Zee
4. Rick Hurt
5. Craig Agan
6. Joe Cunningham
7. Vacant

Licensed Real Estate Brokers

1. Mary Van Wyk
2. Randy Chambers
3. Carla Karns
4. John Franey
5. Janet Winn
6. Doug Van Zee
7. Jody Lautenbach
8. Ryan Roberts

People Having Knowledge of Property Values

1. Jake Crozier
2. Anthony Shultz
3. Kevin Van Wyk
4. Jim Baker
5. John Jensen
6. Marc Vande Noord
7. Jerry Van Wyk

17. Supervisor Raymie announced retirement of Dr. Earl McKeever as Marion County Medical Examiner and thanked him for his years of service. McCombs moved and Jahner seconded to approve Resolution 2024-10 Appointment of Marion County Medical Examiner and Deputy Medical Examiner for 2024 as follows:

Whereas, it is in the best interest to the citizens of Marion County for the Board of Supervisors to provide public safety and support, and;

Whereas, the Code of Iowa has established the rules and procedures for the establishment County Medical Examiner and Deputy Medical Examiners.

Now, Therefore Be It Resolved By The Marion County, Iowa Board Of Supervisors, for the benefit of all Marion County Citizens, that the following be approved as appointed Marion County Medical Examiners and Deputy Medical Examiners:

- 1.) Marion County Medical Examiner – Dr. Shannon Remmington D.O.
- 2.) Marion County Deputy Medical Examiner – Dr. Martha Errthum
- 3.) Marion County Deputy Medical Examiner – Dr. Dale Lensing

18. Jahner moved and Raymie seconded to approve Resolution 2024-11 - 2023 Central Iowa Regional Housing Authority (CIRHA) appointments as follows:

Whereas, the County of Marion, Iowa, has considered and adopted a Resolution declaring the need for a Housing Authority in the County of Marion, Iowa, said Resolution #96/04, dated February 12, 1996, and,

Whereas, the County of Marion, Iowa, has adopted the Articles of Agreement creating the Central Iowa Regional Housing Authority (CIRHA), dated February 12, 1980, and;

Whereas, each member government shall have one Representative and one Alternate to CIRHA to serve for a term of three years, and:

Whereas, such Representative and Alternate shall be appointed by the Chairperson with the approval of the local governing body.

Now, Therefore Be It Resolved, pursuant to the provisions of Chapter 28E, Code of Iowa, 2020, and by virtue of our office, we hereby approve the Chairperson’s appointment of the persons hereinafter named to serve as Representative and Alternate to CIRHA, representing this County and to serve for the number of years appearing, as specified above, respectfully, from this day January 2, 2024.

- 1.) Representative: Craig Agan
- 2.) Alternate Representative: Kisha Jahner

19. McCombs moved and Jahner seconded to approve Resolution 2024-12 - 2023 Central Iowa Regional Transportation Planning Alliance (CIRTPA) appointments as follows:

Whereas, Marion County, Iowa, is a member of the Central Iowa Regional Transportation Planning Alliance (CIRTPA), as organized under Iowa Code Chapter 28E; and

Whereas annually the Central Iowa Regional Transportation Planning Alliance requests its member governments appoint or re-appoint, by resolution, persons to represent that member government on the CIRTPA Transportation Policy Committee (TPC) and on the CIRTPA Transportation Technical Committee (TCC).

Now, Therefore, Be It Resolved, that Marion County, Iowa, hereby appoints the following persons to serve as its 2024 representatives:

CIRTPA- Transportation Policy	Steve McCombs
CIRTPA- Transportation Policy (Alt)	Tyler Christian
CIRTPA-Technical Committee	Tyler Christian
CIRTPA-Technical Committee (Alt)	Jay Davis

20. Jahner moved and McCombs seconded to approve Resolution 2024-13 – 2023 South Central Iowa Cedar Creek Watershed Management Authority appointments as follows:

IT IS HEREBY RESOLVED, by the Board of Supervisors of Marion County, Iowa that Steve McCombs be designated to serve on the South Central IA Cedar Creek Watershed WMA Board of Directors as the Chief Representative and Tyler Christian be designated as the Alternate in the absence of the Chief Representative.

This appointment shall serve a one-year or consecutive term(s) as determined by their governing bodies annually beginning January 1<sup>st</sup>.

Chief Representative	Steve Mc Combs
Alternate	Tyler Christian

21.(a.) Jahner moved and McCombs seconded to amend the Board of Supervisor Boards and Commission list by including positions for the VA Subdivision Review Committee and removing the Fifth Judicial District appointments.

21.(b.) Jahner moved and McCombs seconded to approve the appointments to Boards and Commissions for 2024 as listed:

Heart of Iowa Regional Transit Agency (HIRTA)	Steve McCombs
Heart of Iowa Regional Transit Agency (HIRTA) - Alternate	Mark Raymie
Impact Community Action Program	Kisha Jahner
Aging Resources of Central Iowa	Kisha Jahner
FEMA Advisory Board	Mark Raymie
Emergency Management Commission	Mark Raymie
Emergency Management Commission - Alternate	Steve McCombs
Board of Health	Mark Raymie
Des Moines River Greenbelt Commission	Kisha Jahner
Dept. of Justice-Courthouse Security Advisory Board	Mark Raymie
Child Welfare Decategorization Program-Exec. Board	Steve McCombs
Mud Camp Creek Watershed Authority	Steve McCombs
E-911 Board	Mark Raymie
E-911 Board - Alternate	Kisha Jahner
South Central Iowa Solid Waste Agency	Steve McCombs
South Central Iowa Solid Waste Agency - Alternate	Kisha Jahner

CIRTPA - Transportation Policy *	Steve McCombs
CIRTPA - Transportation Policy (alt) *	Tyler Christian
CIRTPA - Technical Committee *	Tyler Christian
CIRTPA - Technical Committee (alt) *	Jay Davis
Central Iowa Regional Housing Authority **	Craig Agan
Central Iowa Regional Housing Authority (alt) **	Kisha Jahner
Marion County Courthouse Security Committee	Mark Raymie
Workforce Investment Region 11: Chief Elected Official Board	Kisha Jahner
IRVM Committee	Steve McCombs
South Central IA Cedar Creek Watershed Management Authority ***	Steve McCombs
South Central IA Cedar Creek Watershed Management Authority ***	Tyler Christian
CROSS Mental Health Region Board	Mark Raymie
CROSS Mental Health Region Board (alt)	Kisha Jahner
Prairie Ridge Subdivision Review Committee	Kisha Jahner
Marion County Emergency Response Assoc-EMS Advisory Committee	Mark Raymie
Marion County Emergency Response Assoc-EMS Advisory Committee (Alt)	Kisha Jahner
VA Subdivision Review Committee	Mark Raymie

22. Marion County Engineer Tyler Christian recommended the Board appoint Brian Hatch as the Marion County Flood Plain Coordinator for 2024 including a \$2,000 stipend. Jahner moved and McCombs seconded Brian Hatch be appointed as Marion County's Flood Plain Coordinator in 2024 including a \$2,000 stipend with the expense from the General Fund.

23. Jahner moved and McCombs seconded to Approve Marion County Memorial Hall Commissioners list as follows:

Jack Spaur	12/31/2026
Bill Pitt	12/31/2026
Dick Reed	12/31/2026
Bob Bingham	12/31/2024
Steve Hatch	12/31/2024
Vacant	

24. Jahner moved and McCombs seconded to approve Pioneer Cemetery Commission appointments as follows:

Marla Suter	12/31/2026
Stephanie Micetich	12/31/2025
Bev Jones	12/31/2024
Janet Ritchie	12/31/2024
Valerie Van Kooten	12/31/2025

25. Jahner moved and McCombs seconded to approve Resolution 2024-14 - 2024 Marion County Employee Mileage Reimbursement Rate as follows:

Whereas it has been the policy of Marion County to pay mileage at the rate of 65.5 cents per mile and,

Whereas said rate is no longer reflective of the actual cost of vehicle operation,

Now Therefore Be It Resolved By The Marion County Board of Supervisors that beginning for mileage driven on or after January 1, 2024, the mileage rate paid by Marion County is 67 cents per mile.

26. Jahner moved and McCombs seconded to approve the following appointment:  
Aging Resources of Central Iowa – Advisory Council – Martha Dykstra 12/31/2024

27. Jahner moved and McCombs seconded to approve Resolution 2024-15 Precinct Election Official compensation as follows:

Whereas, it is in the best interest to the citizens of Marion County for the auditor's office to provide fair and accessible elections, and;

Whereas, the Code of Iowa has established the rules and procedures of carrying out the powers and duties of election officials, and;

Whereas, the Code of Iowa requires appointment of precinct election officials,



Now, Therefore Be It Resolved By The Marion County, Iowa Board Of Supervisors, for the benefit of all Marion County Citizens, the following schedule for service as a precinct election official be approved effective January 1, 2024:

Precinct Chairperson	\$12.50 per hour
Precinct Election Official	\$10.50 per hour

28. Jahner moved and McCombs seconded to approve Resolution 2024-16 Marion County Credit Cards Authorization and Credit Limits as follows:

Be It Resolved, by the Board of Supervisors of Marion County, Iowa the following County departmental offices are hereby authorized to use a credit card through Marion County Bank with the credit limits as shown:

Marion County Public Health - Kim Dorn	\$20,000
Marion County Assessor's Office -	\$5,000
Marion County Attorney's Office - Jared Harmon	\$30,000
Marion County Auditor - Jake Grandia	\$7,000
Marion County Conservation - Steve Edwards	\$12,500
Marion County Development Commission - Carla Eysink	\$3,500
Marion County Emergency Management - Jeff Anderson	\$20,000
Marion County Maintenance - Christopher Nesteby	\$5,000
Marion County Secondary Roads - Tyler Christian	\$5,000
Marion County Secondary Roads - Tammy Van Gorp	\$5,000
Marion County Sheriff - Jason Sandholdt	\$10,000
Marion County Sheriff Reserves - Reserve Board Member	\$1,000
Marion County Sheriff Reserves - Reserve Board Member	\$1,000
Marion County Sheriff Reserves - Reserve Board Member	\$1,000
Marion County Human Resources - Lisa Seddon	\$5000

29. Jahner asked the Board if they had any interest in citing the Pledge of Allegiance before the beginning of Board sessions. The matter will be considered later. There being no other business Jahner moved and McCombs seconded the meeting be adjourned.

Meeting adjourned at 10:07 A.M.

  
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Jake Grandia, Auditor

  
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Mark Raymie, Board of Supervisor Chair