



MARION COUNTY encourages all citizens of the county to attend Board of Supervisors' meetings. Board of Supervisors' chambers are handicapped accessible and county staff members are available to provide assistance. If you are hearing impaired, vision impaired, or a person with limited English proficiency and require an interpreter or reader, please contact us by noon on the business day prior to scheduled meetings to arrange for assistance (641 828-2231). TTY telephone service is available for the hearing impaired through Relay Iowa (800-735-2942). For questions about ADA compliance or related issues, contact Steve Edwards (641-828-2213 or 641-891-8225).



The following information is available for participating in the meeting electronically.

If you wish to participate see instruction below:

- All participants will be muted upon entering the meeting
- Participants are asked to use the chat feature to let the meeting controller know that they would like to address the Board, either during the open comments segment or if attending the meeting to address the Board for a specific agenda item.

Marion County is inviting you to a scheduled Zoom meeting.

Join Zoom Meeting

<https://us06web.zoom.us/j/86006520914?pwd=WlBnNNyOhlo2MrtpD31MlXOUlppKcw.1>

Meeting ID: 860 0652 0914

Passcode: 917397



MARION COUNTY BOARD OF SUPERVISORS REGULAR AGENDA

3014 E Main St, Knoxville, Iowa

December 12, 2023 9:00 A.M.



I. CALL TO ORDER AND ROLL CALL

Mark Raymie_____

Steve McCombs_____

Kisha Jahner_____



II. AGENDA

1. December 12, 2023 - Regular Session Agenda



III. COMMUNICATION



IV. PUBLIC COMMENTS:

This is the portion of our agenda during which we hear any public comment about any item NOT on the agenda below. If you are here to be heard on an agenda item, please wait for that item's discussion portion of the agenda to make your comment about the item. Thank you.



V. CONSENT AGENDA:

(All items listed under the consent agenda will be enacted by one motion.)

1. Marion County Claims through 12/12/2023.
2. Marion County Regular Session Board of Supervisor Minutes: 11/28/2023
3. Marion County employee salary adjustments. Complete list available in the Human Resource Office.
4. Marion County Board of Supervisor 11/7/2023 City School Election Canvass Minutes: 11/14/2023
5. Marion County Board of Supervisor 11/7/2023 City School Election Canvass Minutes: 11/21/2023



VI. BUSINESS:

1. Public Hearing:

Proposed Plans, Specifications or Contract for, or Cost of the Marion County Maintenance Facility (Road Department Junction 92 Project).





DOCUMENT 00 11 14

NOTICE OF PUBLIC HEARING

The Board of Supervisors of Marion County will conduct a public hearing at 9:00 AM on the 12th day of December, 2023 at 3014 East Main Street, Knoxville, IA 50138 at which place and time any person interested may appear and file objections to the proposed plans, specifications or contract for, or cost of the Marion County Maintenance Facility Project.

The Project, which is located at 1805 Old Highway 92, Knoxville, IA 50138 involves the construction activities as required by the contract documents which shall include:

General construction of a new road department shed and associated site work.

Bidding Documents may be examined at the Marion County Engineers Office and may be inspected by all interested parties. All interested parties are invited to attend and speak at the public hearing. Following the public hearing the Board may take action to approve the proposed plans, specifications, form of contract and estimated cost of the Project.

By order of the Board of Supervisors

Marion County Board of Supervisors
Marion County, Iowa

By: Kisha Jahner, Board of Supervisor Chair

Attest: Jake Grandia, County Auditor

END OF DOCUMENT

2. Resolution 2023-94:

Approval of Plans, Specifications, Form of Contract, Project Cost –
Marion County Maintenance Facility (Road Department Junction 92
Project)





RESOLUTION NO. 2023-94

A RESOLUTION TO APPROVE PLANS, SPECIFICATIONS, FORM OF CONTRACT, AND ESTIMATED TOTAL COST FOR MARION COUNTY MAINTENANCE FACILITY (JUNCTION 92 SHOP)

WHEREAS, the Marion County, Iowa Board of Supervisors shall review the proposed plans, specifications, form of contract, and estimated total project cost (the "Contract Documents") prepared by Frevert-Ramsey-Kobes Architects-Engineers, P.C. (FRK) for the Marion County Maintenance Facility (the "Project"); and,

WHEREAS, Marion County published a Notice of Public Hearing regarding the Contract Documents in accordance with Iowa Code Section 331.305 and Chapter 26 on Dec. 1, 2023; and,

WHEREAS, the Board of Supervisors shall conducted a public hearing on the Project in accordance with the published Notice of Public Hearing.

THEREFORE BE IT RESOLVED that the Marion County Board of Supervisors grant final approval to the Contract Documents referred to in this resolution and finds the Project necessary and desirable.

Adopted this _____ day of December, 2023

Kisha Jahner
Marion County Board Chair

Attest:

Jake Grandia
Auditor

3. Resolution 2023-95:

Award of Contract - Marion County Maintenance Facility (Road
Department Junction 92 Project)





RESOLUTION NO. 2023-95

WHEREAS: on November 28, 2023 Marion County received bids for the Marion County Maintenance Facility (the "Project") described as the main shop at the Road Department's Junction 92 Facility; and;

WHEREAS Breiholz Construction of Des Moines, Iowa submitted the lowest responsible bid and;

WHEREAS the low base bid of \$5,830,00 is acceptable to Marion County;

NOW THEREFORE, BE IT RESOLVED; that Marion County approve the award of a construction contract for the Project with; Breiholz Construction for the base bid in the amount of \$5,830,000 for the construction of a new Road Department shop in Marion County, IA.

BE IT FURTHER RESOLVED; that Marion County accept Bid Alternate Number 1 and award the construction contract for the Project with; Breiholz Construction with the \$7,000 addition to the base bid for a total project cost of \$5,837,000 for construction of a new Road Department shop in Marion County, IA.

Adopted this _____ day of December, 2023

Kisha Jahner
Marion County Board Chair

Attest:

Jake Grandia

4. Public Hearing:

Disposition of County Property – 104 S 6th St., Knoxville, IA 50138



NOTICE REGARDING DISPOSITION OF COUNTY PROPERTY

On November 28, 2023, at the Board of Supervisors regularly scheduled meeting, Marion County opened a bid for the Sixth Street Annex Building located at 104 S. 6th St., Knoxville, IA 50138. Legal description for the property is Lot Four (4), Block twenty-seven (27), of the Original Plat of the City of Knoxville, Marion County Iowa. The bid was from Inside Out Wellness & Advocacy, 410 12th Street, Perry, IA 50220. The bid is for \$165,500. The Board of Supervisors will now decide whether to accept the bid at their next regularly scheduled meeting at 3014 E. Main St. Knoxville, IA 50138 on December 12, 2023 at 9:00 a.m. Public comment is welcomed.



5. Resolution 2023-96:

Disposition of County Property – 104 S 6th St., Knoxville, IA 50138

Inside Out Wellness and Advocacy 410 12th St., Perry, IA 50220





Board of Supervisors Resolution Item 2023-96

Disposition of Marion County Property: Sixth Street Annex Building located at 104 S. 6th St., Knoxville, IA 50138. Legal description for the property is Lot Four (4), Block twenty-seven (27), of the Original Plat of the City of Knoxville, Marion County Iowa.

The Board of Supervisors has adopted a resolution for the sale of the above-mentioned County property. The resolution is as follows:

1. Notice requirements for disposition of County property have been satisfied.
2. The County will sell the Sixth Street Annex Building located at 104 S. 6th St., Knoxville, IA 50138 by quitclaim deed to Inside Out Wellness & Advocacy, 410 12th Street, Perry, IA 50220. Legal description for the property: Lot Four (4), Block twenty-seven (27), of the Original Plat of the City of Knoxville, Marion County Iowa.
3. Sale price is \$165,500 cash.
4. The Marion County Attorney's Office will assist with all legal requirements related to the transfer/sale of the property.

Dated: December 12, 2023

Kisha Jahner, Chairman

Mark Raymie, Supervisor

Steve Mc Combs, Supervisor

Attest:

Jake Grandia, Auditor

6. Resolution 2023-97:

Approval of Marion County Continuity of Operation Plan (COOP) 2023





RESOLUTION 2023-97

WHEREAS, Marion County understands that emergencies have the potential to disrupt operations and jeopardize the safety of county employees and residents; and

WHEREAS, a Continuity of Operations Plan was prepared by JEO Consulting Group, Inc of Lincoln, NE. with assistance of Marion County Departments; and

WHEREAS, the purpose of the continuity of operations plan is to provide the framework by which Marion County will mitigate impacts and restore essential services and operations to Marion County. This plan identifies the overall concepts to manage County continuity objectives, identify operational priorities, clarify continuity of leadership, and activate processes for use during continuity operations; and

NOW, THEREFORE, the governing body of Marion County does herewith adopt the Marion County Continuity of Operations plan in its entirety: and

PASSED AND APPROVED this 12th day of December 2023.

Board Chair

ATTEST:

County Auditor

7. Appointment:

Marion County Conservation Board

- Bill Shepherd – term 1/1/2024 – 12/31/2028





Dear Board of Supervisor Chair Jahner, Mr. Raymie and Mr. McCombs,

At the Marion County Conservation Board's recent November 21, 2023 Board Meeting, the County Conservation Board Members unanimously recommended that a request be made to the Marion County Board of Supervisors to have Mr. Bill Shepherd of Knoxville, who's term expires on December 31, 2023, be reappointed to the Conservation Board.

Mr. Shepherd was appointed to the Conservation Board in July of 2021 to fill the unexpired term of Mr. Will Prather who resigned from the Board due to health reasons at the end of April of that year. Mr. Shepherd brings a wide variety of knowledge with him and a deep understanding of how county government works as he served on the Board of Supervisors from 1989 to 2004. During his time on the Board of Supervisors, Mr. Shepherd attended almost every monthly Conservation Board meeting to stay informed on the current projects and programs being administered by the Conservation Department. His commitment to attending those meeting was very much appreciated and showed his genuine concern for improving the recreational opportunities and natural resources of Marion County. That commitment remains strong today.

Mr. Shepherd currently serves on the County Compensation Board representing the Marion County Board of Supervisors, as well as serving as a Precinct Election Officer during election cycles.

Good Board Members are individuals that have a wide variety of interests, are team players and can make decisions that benefit natural resources and improve the quality of life for the citizens of Marion County. Mr. Shepherd most definitely has these qualities.

We respectfully request the reappointment of Mr. Bill Shepherd to the Conservation Board with a term expiring on 12/31/2028.

Thank you for your consideration.

Sincerely,

A handwritten signature in blue ink that reads "Bill Boyd".

Bill Boyd, President
Marion County Conservation Board

8. Discussion/action:

Marion County FY25 Budget



9. Board of Supervisor Updates



VII. BOARD OF SUPERVISOR ADJOURNMENT

