

The Marion County Board of Supervisors met in regular session at 3014 E. Main St. Knoxville, IA 50138 on Tuesday December 12, 2023 with Mark Raymie, Steve McCombs, and Kisha Jahner present in-person. Public access to the meeting was available in-person and electronically. Chairperson Jahner opened the regular session at 9:00 A.M.

Unless otherwise indicated, all the motions offered at this meeting were carried with the following vote:

Ayes: Raymie, McCombs, Jahner Nays: None Abstentions: None Absent: None

Agenda:

Raymie moved and McCombs seconded to approve the agenda as posted.

Communications:

1. Supervisor Raymie reported an email had been received regarding Senior Nutrition and Program Director Kim Dorn would be responding.

Public Comments:

Marion County Engineer Tyler Christian thanked the Board for the use of the repurposed concrete from the VA Campus Project and reported it had been relocated to the Junction 92 Project location.

Consent Agenda:

Raymie moved and McCombs seconded to approve the consent agenda as follows:

1. Marion County Warrants #252654 - #252801 through 12/12/2023.
2. Marion County Regular Session Board of Supervisor Minutes: 11/28/2023
- 3/4. Marion County Board of Supervisor 11/7/2023 City School Election Canvass Minutes: 11/14/2023, 11/21/2023
5. Marion County employee salary adjustments. Complete list available in the Human Resource Office.

Business:

1. Chair Jahner opened a Public Hearing at 9:02 AM regarding Plans, Specifications, or Contract for, Cost of the proposed Marion County Maintenance Facility Project (Road Department Junction 92) located at 1805 Old Highway 92, Knoxville, IA 50138. No public comments were received. Raymie moved and McCombs seconded to close the Public Hearing at 9:02 AM.

2. Marion County Engineer Tyler Christian thanked the Road Department employees for their assistance over the years in planning for the Junction 92 Project. The Board indicated it was a needed resource and thanked everyone for their efforts. Raymie moved and McCombs seconded to approve Resolution 2023-94 to Approve Plans, Specifications, Form of Contract, and Estimated Total Cost for Marion County Maintenance Facility (Junction 92 Shop) as follows:

WHEREAS, the Marion County, Iowa Board of Supervisors shall review the proposed plans, specifications, form of contract, and estimated total project cost (the "Contract Documents") prepared by Frevert-Ramsey-Kobes Architects-Engineers, P.C. (FRK) for the Marion County Maintenance Facility (the "Project"); and,

WHEREAS, Marion County published a Notice of Public Hearing regarding the Contract Documents in accordance with Iowa Code Section 331.305 and Chapter 26 on Dec. 1, 2023; and,

WHEREAS, the Board of Supervisors shall conducted a public hearing on the Project in accordance with the published Notice of Public Hearing.

THEREFORE BE IT RESOLVED that the Marion County Board of Supervisors grant final approval to the Contract Documents referred to in this resolution and finds the Project necessary and desirable.

3. Raymie moved and Jahner seconded to approve Resolution 2023-95 Award of Contract for the Marion County Maintenance Facility (Junction 92 Shop) Project as follows:

WHEREAS; on November 28, 2023 Marion County received bids for the Marion County Maintenance Facility (the "Project") described as the main shop at the Road Department's Junction 92 Facility; and;

WHEREAS; Breiholz Construction of Des Moines, Iowa submitted the lowest responsible bid and;

WHEREAS; the low base bid of \$5,830,00 is acceptable to Marion County;

NOW THEREFORE, BE IT RESOLVED; that Marion County approve the award of a construction contract for the Project with; Breiholz Construction for the base bid in the amount of \$5,830,000 for the construction of a new Road Department shop in Marion County, IA.

BE IT FURTHER RESOLVED; that Marion County accept Bid Alternate Number 1 and award the construction contract for the Project with; Breiholz Construction with the \$7,000 addition to the base bid for a total project cost of \$5,837,000 for construction of a new Road Department shop in Marion County, IA.

4. Chair Jahner opened a Public Hearing at 9:09 AM regarding proposed disposition of Marion County property located at 104 S. 6th St. Knoxville, IA 50138. No public comments were received. Raymie moved and McCombs seconded to close the Public Hearing at 9:09 AM.

5. Raymie moved and McCombs seconded to approve Resolution 2023-96 Disposition of Marion County Property located at 104 S. 6th St. Knoxville, IA to Inside Out Wellness & Advocacy, 410 12th St., Perry, IA 50220 for \$165,500 cash as follows:

Disposition of Marion County Property: Sixth Street Annex Building located at 104 S. 6th St., Knoxville, IA 50138. Legal description for the property is Lot Four (4), Block twenty-seven (27), of the Original Plat of the City of Knoxville, Marion County Iowa.

The Board of Supervisors has adopted a resolution for the sale of the above-mentioned County property. The resolution is as follows:

1. Notice requirements for disposition of County property have been satisfied.
2. The County will sell the Sixth Street Annex Building located at 104 S. 6th St., Knoxville, IA 50138 by quitclaim deed to Inside Out Wellness & Advocacy, 410 12th Street, Perry, IA 50220. Legal description for the property: Lot Four (4), Block twenty-seven (27), of the Original Plat of the City of Knoxville, Marion County Iowa.
3. Sale price is \$165,500 cash.
4. The Marion County Attorney's Office will assist with all legal requirements related to the transfer/sale of the property.

6. Raymie moved and McCombs moved to approve Resolution 2023-97 Marion County Continuity of Operation Plan (COOP) 2023 as follows:

WHEREAS, Marion County understands that emergencies have the potential to disrupt operations and jeopardize the safety of county employees and residents; and

WHEREAS, a Continuity of Operations Plan was prepared by JEO Consulting Group, Inc of Lincoln, NE. with assistance of Marion County Departments; and

WHEREAS, the purpose of the continuity of operations plan is to provide the framework by which Marion County will mitigate impacts and restore essential services and operations to Marion County. This plan identifies the overall concepts to manage County continuity objectives, identify operational priorities, clarify continuity of leadership, and activate processes for use during continuity operations; and

NOW, THEREFORE, the governing body of Marion County does herewith adopt the Marion County Continuity of Operations plan in its entirety: and

PASSED AND APPROVED this 12th day of December 2023.

7. Raymie moved and McCombs seconded to approve an appointment to the Marion County Conservation Board:
- Bill Shepherd – 1/1/2024 – 12/31/2028

8. Discussion regarding new budget Excel Workbook created by Linsey Spoelstra. The departments will begin using the workbook for the FY25 budget process. Supervisor Jahner inquired about interest level of an all-employee satisfaction survey. The Board will wait until more information is known regarding employee benefits. Raymie moved and McCombs seconded to close discussion.

9. Board of Supervisor Updates:

McCombs: Landfill, Thank you to Al Van Zee – VA Commission

Raymie: Mental Health Access Center lawsuit

Jahner: Land Use Plan meeting, LOSST – Knoxville and Pella requests are coming.

Adjournment:

There being no other business, Raymie moved and McCombs seconded the meeting be adjourned at 9:27 A.M.



Jake Grandia, Auditor

Kisha Jahner, Board of Supervisor Chair