

Marion County EMA Commission Minutes
Marion County 911 Service Board Minutes
November 14, 2019 @ 6:00 PM
3014 E. Main St., Knoxville, IA

The joint meeting of the Marion County Emergency Management commission and the Marion County 911 Service Board was called to order by Marcia Slycord, 911 Board Chair, and Jason Sandholdt, EMA Chair at 6:00 PM.

The following 911 Board members were in attendance:

City of Bussey	Absent
City of Knoxville	Cal Wyman
City of Melcher Dallas	Zach Kalvig
City of Pella	Marcia Slycord
Pella Police Dept.	Robert Bokinsky
City of Pleasantville	Bill Moore
Washington Township	Absent
Knoxville Township	Kenny Thompson
Lake Prairie Township	Doug Van Gorkom
Marion County	Mark Raymie
Pleasant Grove Township	Absent
Red Rock Township	Absent
Clay Township	Brice Loonan
Indiana Township	Absent
Marion County EMA	Jason Sandholdt
Marion County Sheriff	Michelle Kingrey
Pella Community Ambulance	Greg Higginbotham (non voting)

The following Emergency Management Commission members were in attendance:

City of Bussey	Absent
City of Knoxville	Cal Wyman
Marion County Sheriff	Jason Sandholdt
City of Pleasantville	Bill Moore
City of Hamilton	Absent
City of Marysville	Absent
City of Melcher Dallas	Zach Kalvig
City of Swan	Absent
City of Harvey	Dennis Seibert
Marion County BOS	Mark Raymie
City of Pella	Robert Bokinsky

- 1) (911) *Approve agenda for regular session November 14th, 2019.* Motion by Raymie, second by Thompson to approve the agenda for the November 14, 2019 joint session. Motion carried.

(EMA) Approve agenda for regular session November 14, 2019. Motion by Raymie, second by Seibert to approve the agenda for the November 14, 2019 joint session. Motion carried.

- 2) (911) *Approve minutes of 06/25/19 meeting.* Motion by Wyman, second by Thompson to approve the 911 Board minutes from the June 25, 2019 meeting. Motion carried.

(EMA) Approve Emergency Management Commission Regular Session Minutes: September 30, 2019. Motion by Wyman, second by Sandholdt to approve the commission meeting minutes from the September 30th, 2019 meeting. Motion carried.

- 3) *Discussion/Action as necessary regarding the department vacancy.* Following considerable conversation regarding the vacancy, Bokinsky motioned to investigate using Geo-Comm services under the 911 Board to determine what those services are, and what those costs will be. Raymie offered an amendment to explore all duties of the 911 department in order to determine both who is performing which functions currently, and to determine if it would make sense to make changes going forward. Sandholdt second the motion. Motion carried. Wyman motioned for Anderson to prepare a list, job description that contained the job functions that were performed by the previous assistant. Raymie second the motion. Motion carried.

- 4) (911) *Discussion/Action regarding Emergency Medical Dispatch CAD interface costs.* Motion by Sandholdt, second by Wyman to approve the 911 Service Board paying the CAD/EMD interface costs for both PSAP's. Motion carried.

- 5) (911) *Discussion/Action regarding Emergency Medical Dispatch annual costs.* Motion by Van Gorkom, second by Loonan to approve the 911 Service Board paying the EMD annual costs for both PSAP's. Motion carried.

- 6) (911) *Establish next meeting date.* January 30, 2020 at 6:00 PM

(EMA) Establish next meeting date. January 9, 2020 at 6:00 PM