

Marion County 911 Board Minutes  
February 8th at 6:00 pm  
Marion County Public Health

1. Chair Marcia Slycord called the Marion County 911 Board meeting to order at 6:05pm.
2. Secretary Kim Pettyjohn took a verbal roll call and the following members and guests were in attendance:

City of Bussey	John Price
City of Harvey	Dennis Siebert
City of Knoxville	Brian Hatch
City of Melcher	Terry Fisher
City of Pella	Marcia Slycord
City of Pleasantville	Bill Moore
Clay Township	Brice Loonan
Indiana Township	Curtis Lambirth
Knoxville Township	Kenny Thompson
Lake Prairie Township	Doug VanGorkom
Marion County BOS	Jason Sandholdt
Pleasant Grove (Pleasantville)	Absent
Red Rock Township	Cathy Wood
Washington Township	Absent

Also present

City of Marysville Mayor	Corey Bakalar
City of Pella Councilman	Dan VanderBeek
Indiana Township Alternate	Caleb Seelye
Marion County EMA/911	Jeff Anderson
Marion County EMA/911	Kim Pettyjohn
Marion County Human Resources	Lisa Seddon
Marion County Sheriff's Office	Martha Dykstra
Marion County Zoning/911	Melissa Poffenbarger
Pella Police Department	Robert Bokinsky
Pleasantville Police Department	Joe Mrstik

3. *Approve agenda for regular session of 02/08/17:* There was a motion by Price and a second by Fisher to approve the agenda as presented. All members were in favor and the 02/08/17 regular session agenda was approved.
4. *Approve minutes of 12/14/16 meeting:* All members advised they had reviewed the minutes of the discussion only meeting from December 14th. There was a motion by Seibert and a second by VanGorkom to approve the 12/14/16 meeting minutes. All members were in favor and the 12/14/16 meeting minutes were approved.
5. *Budget Hearing:* There was a motion to open the budget hearing by Fisher and a second by Thompson. Anderson advised nothing had been received in person or in writing and there was no one from the public at the meeting. There was a motion by Thompson and a second by VanGorkom to close the budget hearing. All were in favor.

6. *Budget Approval:* Anderson advised it is a flat line budget, same as last year, no new projects were included as there was no fundamental knowledge that board would be taking on any projects. He made a minimal increase to sign expenses based on direction of the Board from a previous meeting. We have been unable to do too many signs this winter due to weather and Terry being ill. Anderson anticipates needing to do a budget amendment in the spring once we know how PSAP grants shake out. Anderson is unsure what amount of funding will actually flow through this budget. He left the sign program flat lined and it can increase when they do a budget amendment. As far as contractual cost with GeoComm for maintenance, he plugged those same numbers in for next year's budget. He used the recommended 2% cost of living increase recommended by the BOS. Anderson advised he was conservative on revenue's expected for next year, but he does expect they will increase. He does not have enough information to give a percentage. Based on information received earlier from a webinar with Blake DeRouchey, Anderson expects there will be at least one additional grant program for next year's budget and they may want to exercise that. This may require an amendment of next year's budget, but they have plenty of time to see how that works out. Chair Slycord asked if there were any questions, comments or concerns. There was a motion to approve the Budget by City of Harvey and there was a 2<sup>nd</sup> by City of Bussey. All were in favor and the motion passed. Sandholdt then asked if there is a difference between this year and last year's budget. Anderson advised there is actually a decrease in spending because we had the \$200,000 pass through grants. Anderson advised it is about exact or about a \$2,000 decrease. Sandholdt stated if it is less, then he has no issue.
  
7. *Approval of addressing letter from City of Knoxville:* Anderson displayed on the large screen a subsection of Chapter 24 of the Marion County Code of Ordinances; it is the uniform rural addressing system. Anderson read out-loud to group "Any incorporated area, upon presentation of a written request from the governing body of such city to the Board, may also be included in the Uniform Rural Address System." Anderson asked the County Attorney in reference to the Board in Chapter 24 is that BOS or 911 Board. The County Attorney advised since it is in Chapter 24 that points to 911 Board. We have had a request by the City of Knoxville to do their addressing, but because of the way the code can be interpreted, the County Attorney advised the 911 Board needs to discuss it and decide what to do. The Board pays GeoComm for the addressing tool, so it does seem somewhat ludicrous for each entity to spend that kind of money. All wireless and landline phone users in county contribute funds to this Board so it is not a financial detriment to Board. If the Board agrees to do addressing for city how does the Board interpret the code? Does it mean their address fits into our addressing or that we just do it for them using their current system and grid? Sandholdt advised he thinks Anderson is reading too much into it. He believes the intent was for when you have a small town that has incorporated it has to follow those counties guidelines. It says, "may", it does not say "shall". Sandholdt asked what the request was. Anderson advised that City of Knoxville has asked that we take over doing their addressing. Dykstra asked if we would have to redo the entire town of Knoxville. Anderson advised that it would be for addresses going forward, we would do the best we could to create an address within their range and if there was a conflict it would be taken back to City of Knoxville staff and they would have the ultimate say so. Anderson advised we would use the tool and give them a recommendation on what the address would be, but ultimately it is up to the city. Sandholdt states that the letter says it "allows" us to do this and states we must have asked them to do this. Poffenbarger advised, that no, she had gotten a call from Bill, who was new to his position and had a question on a parcel. None of them had a good idea of

what the address should be, so with the tool when you click on a parcel it gives you a range of addresses and it can be determined from there what the address should be instead of someone just guessing. She further advised that with the tool, all of the road segments and everything is built in making it much easier to determine an address and that is where this request came from. Sandholdt asked Poffenbarger to give him the example of where they were asking about. Poffenbarger advised it was on Marion St by the old tree dump. Fisher confirmed Knoxville just wants the 911 department to use the tool to make better addresses. Anderson confirmed yes. Sandholdt asked how it would affect law enforcement. Anderson advised it would actually make it better, as currently the city has not always shared new addresses, so they have not been making it into 911 system. Anderson advised the department would not be creating street names, only the ranges. Moore asked if this is countywide or just Knoxville. Anderson confirmed it would just be Knoxville for now, although we have worked with Melcher and Pleasantville before when requested. Sandholdt suggested the Board just make a motion to allow any city to do it so they do not have to do this at every meeting. Anderson advised that it would remove the obstacles. VanGorkom agreed with this. Anderson would prefer that the motion state that the addressing tool is available to all cities. Cory Bakalar stated he is not getting something, as they have done this before on Gary Pettyjohn's address and the department does not have any letter from him. He was advised it was most likely done before this issue arose. Sandholdt made a motion that Marion County utilizes their resources in regards to 911 addressing to assist all cities throughout Marion County to address their addressing issues. There was a 2<sup>nd</sup> by Lake Prairie Township. All Board members were in favor and the motion passed.

8. *Pella PSAP Grant Radio Distribution:* Chair Slycord advised this was discussed at the last meeting and Anderson compiled property ownership agreement. Slycord asked Anderson to see the distribution info again. She advised this was the distribution, but it does not mean the departments cannot trade, it just means we just have to hold true to the number of radios ordered by Racom. Anderson advised he would prefer the form be formerly approved so there is no question later that it was used properly. Anderson advised the form is set for us to use, we fill in blank when radios are in and we need signatures to execute it. He is specifically asking for approval on the content of the form. Slycord advised this is primarily a housekeeping item. Anderson stated Chief Mrstik mentioned that it needed to be said that radios belong to the Board, so that is why the form was created. Anderson asked if there were any questions on this. The Board dissected it several ways, Chief Bokinsky explained it well at last meeting, but since we did not have a quorum, we could not vote on it. Chief Mitchell asked that everything be addressed such as if the radios are lost, stolen or damaged. Anderson read item three and four on the form, which covered these. Anderson gave additional information on why the form was created. Mitchell asked about programming and Anderson read that portion of the form. Loonan asked if the Board owns them would insurance insure them. Mrstik advised as long as they are the primary user they will insure it. Anderson advised it was agreed that departments could move/trade radios as long as the 911 Coordinator knows who has what. Anderson will be sending out formal programming request, so once Racom has them they can get them out quickly. Dykstra asked how ANI would come into play. Sandholdt stated to back up a bit and he feels like there has been a disconnect on this He asks what system are you planning to use these radios on a VHF/analog system like the one we have right now. Anderson advised for now. It is not his intention to tell any department what system they want to use. Sandholdt stated with the tower coming behind MCSO and working with the state he has to know what radios will be used; all

the different radios will have different options. He asked what the ultimate goal is, what is the intent. Programming is going to be completely different for each department. Anderson said he does not think most of these chiefs want us telling them who to talk to. Sandholdt stated we are not telling them and we need to help them. Communications is huge. He believes there needs to be more discussion. He advised he is more than willing to sit down and tell them what capabilities they have. He continued we have to have the discussion, we need to look forward 2, 5, 10 years. VanGorkom stated they are running off analogue, but eventually will run off digital and the radios we are getting can do both. Sandholdt stated but not 700/800, it is one way or the other. Bokinsky advised we do need to have the discussion, but right now, we are talking about distribution of radios. He advised he thinks we should just vote on the radios and set up meeting for a discussion for all of that later. Seibert asked how this would affect our old radios we have now. Anderson advised there is no change at this time. Anderson to Dykstra he stated he does not know how it will affect it ANI as this point. There needs to be further discussion on the fleet mapping. It will be less confusion for operators if we adopt whatever system the state is doing. Sandholdt stated they went with state system side of it; there are eight characters with two PSAP's identified. He had to tell Duane with Racom to go with that system, who advised it was the easiest, smartest way to do it. Anderson advised if we expect dispatchers to help, then they need to understand the system. He think it is best to use one system. Sandholdt advised he has no problem with distribution, but trading could cause issues, so we need to have those discussions. It does not affect his office, but it does affect anyone that dispatches through his office. VanGorkom stated he has questions too, but he does not want to start on that. VanGorkom with Lake Prairie made a motion to adopt the distribution form as is. There was a second by Thompson with Knoxville Township. All members were in favor and the motion carried.

9. *Adjourn meeting:* Before allowing the meeting to adjourn Chair Slycord gave a brief update that during a webinar earlier in the week State 911 advised, they would be making a few minor changes to Chapter 34A specific to 911. They are removing the letter E, meaning Enhanced 911, to just say 911, throughout Chapter 34A, therefore changes in the Board By-Laws will need done to reflect this as well. Lambirth then expressed his thanks to all departments that came to assist with their fire. Hatch asked Anderson if he would be in contact to set up distribution meetings and Anderson advised everyone will receive an email from him first and that Duane with Racom will assist in setting up the radios and any issues that may arise. Because newer radios are harder to clone the programing will take just a bit longer. There was a motion by Fisher and second by Thompson to adjourn the meeting. All were in favor and the meeting adjourned.

Respectively submitted

Kim Pettyjohn