

JOB VACANCY ANNOUNCEMENT

Marion County Nutrition Program – Fill In Staff

Date of Posting: 12.17.09

The following position is available. Interested parties may obtain application materials from Marion County Public Health Department, the CHS website, Marion County Auditor's office, Pleasantville City Hall, or on the bulletin board outside the Marion County Board of Supervisors' offices and return the application form to Marion County Public Health Department, Box 152, Knoxville, IA 50138 by December 31, 2009.

Job Title: Fill In Staff

Department: Marion County Senior Nutrition Program, 104 South 6th St. , Knoxville, IA 50138

Hours: As needed.

Pay Rate: \$10.81/hour

Details of the Job:

- Fill in/On call as needed in various positions within the Senior Nutrition program, including site coordinator, cook, driver.
- Must have reliable transportation. Will serve sites in Pleasantville, Knoxville, Bussey, Pella, and Melcher-Dallas.
- Anticipate some daily work during regular employee absences
- Anticipate fill in assistant cook for approximately 6 week period in spring. That will be daily work.

Knowledge, Skills, and Abilities required:

Enough basic education to understand and follow routine practices or oral instructions. General knowledge of commonly used general rules; procedures, operations, practices or routines such as could be acquired in less than one year of prior experience.

Require valid driver's license and reliable transportation. Must meet Marion County auto coverage requirements. Physical required.

Interested parties are encouraged to read the full job description available at Marion County Public Health Department, or on the website at www.chmarion.org. This job vacancy notice will be posted for a minimum of 10 days or until the position is filled.

The County shall have sole discretion to fill any vacancy.
MARION COUNTY IS AN EQUAL OPPORTUNITY EMPLOYER