

## Marion County Conservation Board Campground Host Program Agreement

**THIS AGREEMENT** is entered into between \_\_\_\_\_, hereinafter called the Campground Host (CH), and the Marion County Conservation Board, 4<sup>th</sup> Floor Courthouse, Knoxville, Iowa 50138, hereinafter called the MCCB.

**WHEREAS**, the MCCB desires to implement a campground host program at MCCB camping areas;

**WHEREAS**, CH is prepared to and shall furnish campground host services to assist in this program;

**NOW THEREFORE**, the MCCB and the CH do hereby mutually agree as follows:

1. The selected CH is a vendor doing work as prescribed by MCCB.
2. CH's are not employees of Marion County in any way.
3. CH's are not authorized to operate county vehicles or other county equipment.
4. CH's should be physically fit enough to complete tasks described within the job description. Examples of such physical activity are, the ability to pull a garden hose a distance of 100 feet and return it, and the ability to use a mop and bucket to clean specific areas or an entire floor.
5. The CH will be provided a campsite within \_\_\_\_\_ Park, commencing approximately \_\_\_\_\_ and terminating approximately \_\_\_\_\_. Normal camping fees will be waived by the MCCB in return for CH services. If at any time, the CH is removed from the campground host program and decided to continue camping at a MCCB area, normal camping fees are reinstated and collected.
6. CH will be available to assist MCCB staff, campers, and park visitors during camping periods. Daily work schedule will be arranged between the CH and the resident Park Ranger. The CH shall be willing and able to assist campers

and MCCB staff in an emergency.

7. A visible sign provided by the MCCB will be placed on the CH's camping site. The sign will designate this camping site as being used by the CH. Only signs provided by the MCCB will be used by the CH for identification. The MCCB may also provide vehicle identification decals if deemed necessary.
8. The MCCB may require and provide CH's with shirts or jackets identifying them as such, to be worn while performing their daily CH duties.
9. The CH will make sure all campers are registered for their campsite within thirty minutes of the campsite being occupied. The CH will keep an accurate and up to date record of the registered name of each campsite along with the number of days the camper will be staying. A camping registry form will be provided by the resident Park Ranger.
10. The duties of the CH will include, but not limited to the following: answering questions about and checking registration receipts of campers, acting as liaison between campers and park staff, providing information to park staff on potential problems, and disseminating information to campers such as location of local services, civic and religious organizations and general tourist attractions and events.
11. The CH will be responsible for cleaning all bathroom and shower facilities periodically each day. The CH will be sure the facilities are clean and operational. Cleaning duties include but are not limited to, sweeping floors, refilling soap and tissue dispensers, cleaning sinks and counter tops, changing trash bags, and plunging toilets.
12. The resident Park Ranger may void or cancel this agreement by giving oral or written notice to the CH at anytime during the agreement. That termination and decision will be final and conclusive. Termination for cause can be immediate.
13. The CH may terminate this agreement at anytime during the period covered by this agreement by giving 24 hours notice to the resident Park Ranger.
14. The CH camp site will be limited to one camping unit only.

By their signatures below, both parties indicate that they have read, understand and agree to the terms and conditions in this Campground Host Program Agreement.

Campground Host: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Date: \_\_\_\_\_

Marion County Conservation Board

Park Ranger: \_\_\_\_\_

Park Location: \_\_\_\_\_

Date: \_\_\_\_\_

SAMPLE